



Dear Member

**Notice of Annual General Meeting to be held in the Pavilion
on Friday 20 January 2012 at 8:00 p.m.**

This is the formal notice for this year's AGM which is now held in January each year. Please note that, to save expense and to ease administration, you will receive only an electronic copy of this notice by email unless we do not have an email address for you (there will also be a copy in the pavilion). Other AGM literature as follows will be available on the PRCC website (www.prcc.org.uk) in advance of the meeting (some or all of these will be visible only to logged-in members):

- [a] Minutes of 2011 AGM
- [b] 2011 Accounts
- [c] Report of Management Committee / Hon Secretary for 2011

A detailed agenda is given below. Please do try to attend the meeting.

If you are receiving a hard copy of this notice we also enclose a copy of the Management Committee's report for the year. The 2011 accounts will be available at the meeting and copies of the minutes can be seen on the Club's website; please contact me if you need a paper copy of either of these.

Yours sincerely

John Bushby (Hon Secretary) December 2011

Agenda:

1. **Apologies for Absence**
2. **Minutes of the Annual General Meeting held 21 January 2011**
3. **Matters Arising**
4. **Report of Management Committee / Hon Secretary**
5. **Report of Hon. Treasurer**
6. **100 Club Report**
7. **Bar Report**
8. **Cricket**
 - (a) Report of Captains
 - (b) Junior Cricket Report
9. **Ground Secretary's Report**
10. **Hon Fixture Secretary's Report**
11. **Welfare Secretary's Report**
12. **Revision of Club Rules:**
There are no proposed changes
13. **Election of Officers and Committee:**
The posts and present incumbents etc are shown below:

[continued overleaf]

Is your address correct?
If not please enter the right details overleaf. If you are not attending the AGM please send this slip to:
John Bushby, Bay Trees, 2 Claremont Road,

Address label here
(if sent by post)

If you wish to pay your subscription or make a donation
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... and return the slip to JB with a cheque made payable to
'Princes Risborough Cricket Club'

Princes Risborough Cricket Club
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Office	Present Holder	Notes ¹
President	Mr D Brooker	<i>Willing to continue</i>
Chairman	Mr S Greaves	<i>Willing to continue and nomination received</i>
Hon Secretary	Mr J Bushby	<i>John will be retiring from this position</i>
Hon Treasurer	Mrs J Bee	<i>Joanne will be retiring from this position and nomination received for Andy Hitchcock</i>
Cricket Secretary	Mr A Hitchcock	
Colts' Secretary	~	<i>Nomination received for Mark Shanahan</i>
Ground Secretary	Mr A Sheldon	<i>Willing to continue</i>
Social Secretary	Mrs S Houchin	<i>Nomination received for Mrs Keeley Byerley</i>
Fixture Secretary	Mrs F Hall	<i>Although Fran Hall's name was put forward for the posts of Fixture Secretary and Welfare Secretary she will be leaving the area in the New Year. Graham Linger will be proposed.</i>
Membership & Welfare Secretary	Mr J Bushby	<i>John will be retiring from this position and nomination received for Sharon Houchin as Membership Secretary. Mrs Jo Greaves will be proposed for the Welfare Secretary post</i>
Captain 1st XI	Mr J Witney	<i>Jon will be retiring from this position and nomination received for Laurence Brooker</i>
Captain 2nd XI	Mr A Pitt	<i>Willing to continue and nomination received</i>
Captain Sunday XI	~	<i>Nomination received for Andy Peattie</i>
Executive Committee (5 places to be filled)		

Existing members:

Mr L Brooker, Mrs K Byerley, Mr M King, Mr K Dodds and Mr D Pitt *Nomination received for Wesley Strecker.*

Proposals for people who are willing to stand may be sent to the Hon Secretary in advance or made at the meeting but proposers should ensure that the nominee is prepared to take on the responsibility, ensure that another member is prepared to second the nomination, and attend the meeting.

14. Election of Others (Trustees, Independent Examiner, Vice Presidents and Hon Life Members (if any))

i. Under Club rules we should have 4 trustees elected at a General Meeting of the Club. Messrs J Weston, M Witney, S Greaves and J Bushby were appointed at the 2011 AGM. *John Bushby will be retiring from this position.*

ii. An Independent Examiner (who does much the same as an auditor) needs to be appointed each year. Although proposed last year Mr G Bushby was unable to act owing to pressures of other work and, in accordance with Club rules Mr R Prime was asked to examine the accounts.

15. Subscriptions etc:

The Management Committee recommends the following rates (all unchanged):

Subscriptions		Match Fees ¹
Senior Playing Member	£75.00	£7.00 (2 nd game same weekend £3.00)
if paid after 31 May	£90.00	
Intermediate Playing Member (19-20)	£25.00	£7.00 (2 nd game same weekend £3.00)
Junior Playing Member (16 -18)	£5.00 ²	£2.00 ²
Colts (under 16)	£5.00 ²	£2.00 ²
Non Playing Member	£10.00	

¹ *The Committee reserves the right to revise match fees during the season should circumstances warrant it and will set charges for indoor nets at an appropriate level when costs are known.*

² *These relate to juniors and colts playing in senior matches. There are separate charges for weekly summer coaching and match fees for junior games.*

16. Any Other Business

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 John Bushby, Bay Trees, 2 Claremont Road, Marlow, SL7 1BW

Please add your email address _____

... and a contact phone number _____