



# Princes Risborough Cricket Club RULES

## 1. Title

- (1) This Club shall be called 'THE PRINCES RISBOROUGH CRICKET CLUB'.
- (2) The colours of the Club shall be Navy Blue and Light Blue.

## 2. Objects

- (1) The objects of the Club shall be the practice and promotion within the community of amateur cricket and such other amateur athletics at all levels as the General Committee (hereinafter referred to as the Committee) may approve.
- (2) The Club shall provide and maintain a ground, club house and facilities at Windsor Playing Fields or such other location in or near Princes Risborough (hereinafter referred to as the Ground) as the Committee may approve.

## 3. Affiliation

- (1) The Club shall be affiliated to the England and Wales Cricket Board through the Buckinghamshire Cricket Board and shall:
  - [a] Ensure that all members, playing and non-playing, abide by the ECB Code of Conduct which incorporates the Spirit of Cricket and by the Laws of Cricket.
  - [b] Ensure a duty of care to all members of the club by adopting and implementing the ECB 'Safe Hands – Cricket's Policy for Safeguarding Children' and any future versions of the Policy.
  - [c] Ensure a duty of care to all members of the club by adopting and implementing the ECB Cricket Equity Policy and any future versions of the Policy.
  - [d] Encourage all members to participate fully in the activities of the club.
- (2) The Club may join or be affiliated to such League or other body as the Committee consider will help advance the Club's standing in the local community or assist in achieving its objects.

## 4. Membership

- (1) Membership shall be open to all, irrespective of age, gender, disability, race, ethnic origin, creed, colour, social status and sexual orientation.
- (2) Membership shall not be withheld or withdrawn without reason although total membership may need to be limited according to the available facilities.
- (3) Any person wishing to become a member shall be proposed by a member of the Club, who shall be responsible for the first subscription and shall be elected by a majority of the Committee present at any meeting.
- (4) A period of 48 hours must elapse between the election of a new member (including any temporary member) and his enjoyment of the rights of membership.
- (5) Every member, excepting a Temporary Member, shall receive a copy of these Rules on election and each year a Fixture List which shall constitute a ticket of membership.
- (6) Any member doing wilful damage to the property of the Club shall be required to make good the same to the satisfaction of the Committee.
- (7) The Committee may expel any member for improper conduct after considering the case fully, but the offending member shall have an opportunity of personally explaining the circumstances before any decision is taken. Any member so expelled shall forfeit all membership rights.
- (8) A list of names and addresses of all adult members shall be kept on the premises.

## 5. Membership Categories

- (1) The categories of membership shall be:
  - (a) Senior Playing Member
  - (b) Intermediate Playing Member (19-20 Years)
  - (c) Junior Playing Member (16-18 Years)
  - (d) Colt (under 16 Years)
  - (e) Non-Playing Member

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(f) Temporary Member: who may be admitted for a period of one week on payment of the appropriate subscription. Such membership shall be authorised in accordance with Rule 4 above at least 48 hours prior to commencement.

(2) For the purpose of deciding subscriptions the age of a member shall be determined as at the start of the playing season.

### 6. President, Vice-Presidents Life and Family Membership

Rule 7 below shall not apply to the following:

(a) **President:** to be elected annually at the Annual General Meeting ('AGM'). He shall enjoy the full benefits of membership and upon retirement he shall be regarded as an Honorary Life Member.

(b) **Vice Presidents:** an honorary membership to recognise continued support or service with no set subscription. Vice Presidents shall be elected or re-elected annually at the AGM and shall enjoy the full benefits of membership.

(c) **Honorary Life Members:** membership without future subscription granted at an AGM following lengthy and distinguished service to the Club and enjoying the full benefits of membership.

(d) **Family Member:** the parent, guardian or carer of a Colt who shall enjoy the benefits of membership but shall not be entitled to vote at a General Meeting unless qualified as a paid-up member within some other category.

### 7. Subscriptions

(1) The annual subscription for each class of member (other than temporary members and those set out in Rule 6 above) shall be determined each year at the AGM.

(2) The subscription for temporary members shall be 5p which amount may not be reduced or waived.

(3) All subscriptions shall be due at the commencement of the season.

(4) The subscription for any new member who joins the Club after the start of the season shall be left to the discretion of the Committee who shall also have power to reduce or waive the subscription in any deserving case.

(5) The Committee shall have discretion to decide on the future membership of persons in arrear with their subscriptions.

### 8. Visitors and Guests

(1) Subject to the remainder of this Rule, the Pavilion shall be open to members of the Club, their partners and players only.

(2) Any persons who are members of visiting clubs or teams playing matches on the Club Ground, including their officers and bona fide guests may be admitted to the Club premises and allowed full use of the bar facilities but only on such days as the visiting club or team is playing on the Ground. Such persons shall, on request, produce evidence that they are members or bona fide guests of such visiting club or team.

(3) No member shall be entitled to introduce more than three bona fide guests at any one time.

(4) Names of all guests, and the name of the member signing them in, shall be entered into a book maintained for that purpose and kept on the premises.

### 9. Pavilion and Ground

(1) The Committee shall have power to make such by-laws for the control of the Club and the use of the ground and Pavilion, to make such charges for admission to view matches and to decide all questions not provided for by these Rules as it may think proper. It shall also have power to sub-let the Ground for such purposes as it may deem advisable.

(2) The Club shall be open between the hours of 10 a.m. and 11 p.m. each day, providing that the Committee shall have the power to extend these hours on any specified occasion.

### 10. Licensing

(1) The Club may provide intoxicating liquor in accordance with the Licensing Acts and with these Rules.

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(2) The permitted hours for the sale of intoxicating liquor under the Licensing Acts shall be:

Mondays to Saturdays (incl.): 10:00 - 23:00

Sundays and Good Friday: 12:00 - 22:30

Christmas Day: 12:00 - 15:00 and 19:00 - 22:30

New Year's Eve: hours as above, and also:

from: 23:00 (or 22:30 if New Year's Eve is a Sunday)

until 10:00 on New Year's Day (or 12:00 if New Year's Day is a Sunday)

(3) Intoxicating liquor may not be sold for consumption off the premises except to a member in person.

(4) Persons less than 18 years of age shall not be supplied with intoxicating liquor nor shall they participate in the running or management of the bar.

(5) Persons attending Club premises for social or other functions organised and authorised by the Club may purchase intoxicating liquor, provided always that:

[a] The number of such functions does not exceed twelve in any one year.

[b] No function shall be permitted to which admission may be obtained by payment of money at the door for a ticket or otherwise.

### 11. Officers and General Committee

(1) The Executive Officers of the Club shall be the Chairman, Honorary Secretary, Honorary Treasurer and Captains, all of whom shall be elected annually at the Annual General Meeting.

(2) The business of the Club shall be under the control of a General Committee ('the Committee') elected annually at the Annual General Meeting.

(3) The Committee shall consist of the Executive Officers aforesaid, all of whom shall be ex-officio members and other elected members comprising Secretaries and five other members.

(4) The Committee shall meet as soon as convenient after the AGM to appoint a Management Committee and on three other occasions in the year, or as required, to review the Club's progress and three shall form a quorum.

(5) The Committee shall have power to fill any vacancies in its number that may occur during each year, and to appoint Sub-Committees as it may deem necessary.

### 12. Management Committee and Standing Sub-Committees

(1) The day to day management of the Club shall be devolved to a Management Committee which shall be responsible to the Committee and may exercise all that body's functions and responsibilities unless instructed to the contrary.

(2) The Management Committee shall be responsible for ensuring that detailed budgets and a development plan are prepared and followed and shall comprise the Chairman and 4 others ('Appointed Members') selected from and appointed by the Committee.

(3) The Appointed Members shall each be responsible for chairing and leading a sub-Committee ('Standing Sub-Committee') to manage an area of the Club's business and shall report as appropriate to the Chairman and, through him, to the Committee.

(4) Without prejudice to the power to amend or expand them should the need arise, the main responsibilities of the Appointed Members and the associated Standing Sub-Committees shall be:

[a] **Finance** whose membership shall include the Honorary Treasurer

[b] **Cricket** whose membership shall include the Junior Secretary, the Saturday 1<sup>st</sup> XI Captain and (if appointed) Club Captain.

[c] **Secretarial, Membership and Welfare** whose membership shall include the Honorary Secretary and the elected or appointed Welfare Officer or Secretary.

i. For the avoidance of doubt this sub-Committee may exercise the right to consider and accept or refuse membership applications.

ii. Any appeal or objection to a refusal shall be referred to the General Committee whose decision shall be final.

[d] **Facilities and General** which shall be responsible for the ground and pavilion and whose membership shall include the Ground Secretary and Bar Secretary.

(5) The Management Committee may appoint such further sub-Committees or working groups reporting to it or to a Standing Sub-Committee as it considers necessary.

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(6) Business of the Management Committee and Standing Sub-Committees may be conducted by a quorum of three members without the need for attendance in person, provided suitable records of consultation and decisions taken are kept.

### **13. Finance and Assets**

(1) The property and funds of the club shall not be used for the direct or indirect private benefit of members other than as reasonably allowed by the Rules and any surplus income or profits shall be reinvested in the club.

(2) The cash assets of the Club shall be vested in the Treasurer for the time being who shall keep proper records of account and make them available and make such reports as the Committee may require.

(3) All movable chattels forming part of the Club property shall be vested in the Committee for the time being,

(4) The real and all other property forming the remainder of the Club assets shall be vested in four Trustees who have been appointed at a General Meeting of the Club. All vacancies occurring by resignation or death of these Trustees shall be filled at a General Meeting of the Club.

### **14. Annual General Meeting ('AGM'):**

(1) A meeting of members shall be held annually, no later than the last day of January following the end of the playing season, for the election of President, Officers and General Committee, the reception of Accounts and Reports and for other General Business.

(2) The accounts presented to the AGM shall be drawn up as at the end of the playing season and examined by an Independent Examiner or Examiners elected at the preceding AGM. The Committee may appoint an Independent Examiner to fill any vacancy arising through resignation or otherwise.

(3) Only members of the age of 16 and over shall be entitled to vote.

(4) A minimum of 21 days' notice of the meeting shall be given to members and any proposal by a member (other than nomination for an Office or the Committee) shall be submitted in writing no less than 14 days before the date of the meeting, although such proposal may be permitted later, if urgent or important, at the sole discretion of the chairman of the meeting.

(5) Matters of normal business and elections shall be decided by a simple majority of members present and voting. Amendments to these Rules shall require a two-thirds majority.

### **15. Other General Meetings**

(1) The Committee shall have the right to summon a general meeting at any time

(2) Upon a requisition signed by not less than eight members the Secretary shall convene a general meeting as soon as is reasonably practical.

(3) The requisition and the notice convening the meeting shall state the purposes for which such meeting is called and shall give reasonable notice to members.

(4) If the majority of the members present so decide, the applicants shall be responsible for the expenses of calling and holding the meeting.

(5) As far as possible the procedure shall follow that for an AGM.

(6) Any matter not governed by these rules shall be decided by the Chairman of the meeting who may allow a vote on it at his sole and absolute discretion.

### **16. Playing, Season etc**

(1) The playing season shall commence on the 1<sup>st</sup> day of May and end on the 30<sup>th</sup> day of September.

(2) No person shall be allowed to take part in the game unless he is a member or a visitor introduced by a member.

(3) No person shall be employed to play but this condition is without prejudice to the Committee's right to employ members and remunerate them for providing goods or services, on fair terms set at arm's length.

(4) All matches shall be first approved by the Committee.

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(5) A Match and Selection Sub-Committee, reporting to the Cricket Standing Sub-Committee and comprising Captains, Vice-Captains and the Team Secretary, shall select the teams for matches.

(6) The Match and Selection Sub-Committee shall have power to make such arrangements and authorise such expenses to be incurred as it deems necessary.

(7) The nets shall be reserved primarily for Senior Members on Mondays, Tuesdays and Thursdays, for Junior Members on Wednesdays and for general use on Fridays.

### 17. Dissolution

(1) If at any General Meeting of the club, a resolution be passed calling for the dissolution of the club, the Secretary shall immediately convene a Special General Meeting (a 'Dissolution Meeting') of the club to be held not less than one month thereafter to discuss and vote on the proposal.

(2) If, at that Dissolution Meeting, the resolution is carried by at least two-thirds of the Voting Members present, the Committee shall thereupon, or at such date as shall have been specified in the resolution, proceed to realise the assets of the club and discharge all its debts and liabilities.

(3) The Committee will then be responsible for the orderly winding up of the club's affairs.

(4) After all liabilities of the club are settled, the Committee shall dispose of the net assets remaining to one or more of the following, for use by them for related community sports in or near Princes Risborough:

- [a] another club with similar sports purposes which is a registered charity; and/or:
- [b] another club with similar sports purposes which is a registered Community Amateur Sports Club; and/or:
- [c] another club or organisation with similar sports purposes nominated or approved by the BCB or ECB.

### 18. Alterations to Rules

(1) No alteration or addition to these Rules shall be made except at a General Meeting of members and passed by a majority of two-thirds of the members present and voting,

(2) Any member desiring to propose an alteration or addition shall give at least fourteen days notice to the Secretary of such intention. Any such proposal shall be in writing, shall indicate the name of the member who will second it and shall be publicised to members as soon as practicable.

### 19. Interpretation etc

(1) In these Rules, unless the context dictates the contrary:

- [a] References to the male gender shall include the female.
- [b] References in the singular shall include the plural.
- [c] 'Committee' shall include the General Committee, Management Committee or any duly appointed sub-Committee.
- [d] 'ECB' and 'BCB' refer respectively to the England and Wales Cricket Board and the Buckinghamshire Cricket Board or any successor body

(2) Any Code of Conduct relating to disciplinary, welfare or similar matters and approved and published by the General Committee shall, subject to any other provision of these Rules, be binding as if incorporated in the Rules.

(3) Any notice to members given under these Rules may be communicated by electronic means including email provided that

- [a] The full text of the notice is provided in the message, in an attachment to it, or is readily available to the member or members from the Club's website or elsewhere on the internet in a form which can be printed using generally-available software; and:
- [b] A copy of the document or documents is made available in the pavilion; and:
- [c] Any member who has not supplied an appropriate electronic address, or who wishes to have a paper copy and applies to the Honorary Secretary or other responsible person, shall be provided with one.

(4) Paragraph headings in these rules shall be indicative only and in the event of conflict shall not override the detailed wording of any rule.